



DISCOVERY CHARTER SCHOOL BOARD OF DIRECTORS

**REGULAR MEETING OF THE BOARD OF DIRECTORS
DISCOVERY CHARTER SCHOOL
4021 Teale Ave | San Jose CA
Monday, February 11, 2019
Minutes**

I. CALL TO ORDER 6:34PM

- a. Roll Call and Establishment of Quorum: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- b. Approval of Agenda, Motion: Ms. Sanchez, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- c. Pledge of Allegiance

II. OPEN SESSION

a. PUBLIC COMMENTS

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or those items that are on the agenda. These presentations are limited to three (3) minutes per person and the total time allotted to non-agenda items will not exceed fifteen (15) minutes.

Joanne Norlin points out that Board meetings have not been adhering to a regular schedule.

D2 parent thanks the Board for the work they are doing.

III. REPORTS

a. Phoenix Student Council Report (Dina Berhan)

Middle School taking responsibility for organization of playground equipment.
Spirit Week of April 26: Earth Day, environmental theme.

b. PSC Report Phoenix Campus

Tour guides for Open House are emphasizing how important Parent Partnership is to support the schools. Parents will soon be contacted by PSC who need to commit to Parent Jobs. Family Dance in January was at EDS, with 100 families, mainly from elementary school, 8th graders raised money for after graduation party. Directory were handed out today, originally November, looking into changes for next year to submit it earlier. PSC's fundraising goal is \$70,000 for the year (including Scrip), with the Goal for Laps for Learning to raise \$35,000, and \$24,000 for the Fundraiser. This week, PSC will be visiting the classrooms to encourage students to raise money. March 8: LFL, Spring Auction: May 4. Another Game Night will take place in March, and a Hicklebee's Book Faire in March or April.

- c. Superintendent/Phoenix Campus Director Report (Debby Perry)
Charter submitted to County last Friday. March 6 is the first hearing. March 8 is the Oversight Department, to interview about our practices. April 3 is the hearing for the decision. Miki attended LCAP training from the County, will submit by end of June. Cultural events: Black History Month Walk, Chinese New Year with food and celebrations. Open House Tours and Info Nights have been ongoing and are well-attended.
- d. Falcon Campus Director Report (Miki Walker)
Charter visit was 2 weeks ago and went well. Feedback from the County was reflective of the changes that were made, especially student progress/growth. (Last Year the County requested more data points: this year Novare, reading programs) San Jose Unified is happy with the good relationship over Facilities. Michelle Johnson applauded over the alignment of all the groups. Safety over Wildlife: Hawk on the campus, children to stay inside
- e. Financial Report
EdTec will be in March. Debby and Miki met with Krystle over the phone regarding purchasing. Chris asks regarding expenses over the budgeting cycle, salary. Rent is 3% up this year. Falcon seems to have a discrepancy regarding the revenue. Chris wonders if it is timing issue. We will look for answers next month.

IV. ACTION / DISCUSSION / INFORMATION ITEMS

- a. Annual Fund Report/Fundraising
Falcon \$198,900, 51% participation. Phoenix \$176,326, 56% participation.
Last year Falcon saw 63% participation, and Phoenix saw 45% participation.
- b. Community Outreach Activity
Implemented and flyers were sent out.

- c. Act to Approve One Time Spending Plan Discovery Charter School
Motion: Ms. Eagle, Second: Ms. Lee, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- d. Act to Approve One Time Spending Plan Discovery Charter School II
Motion: Mr. Foisie, Second: Ms. Sanchez, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- e. Act to Approve Auditor Contract
Debby requests to table until March when she has 3 bids.
- f. Act to approve Low Performing Student Block Grant Plan Discovery Charter School I
Motion: Ms. Lee, Second: Ms. Sanchez, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler
- g. Act to approve Low Performing Student Block Grant Plan Discovery Charter School II
Motion: Ms. Eagle, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler

V. APPROVAL OF CONSENT CALENDAR (ACTION)

These agenda items are considered routine and will be approved in one action without discussion. If a Board member requests that an item be removed from the Consent Calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

- a. Minutes for 1/15/2018 Regular Board Meeting
- b. Minutes for 1/29/2018 Special Board Meeting
Motion: Ms. Eagle, Second: Mr. Foisie, Aye: Ms. Eagle, Mr. Foisie, Ms. Lee, Ms. Sanchez, Mr. Spieler

VI. BOARD MEMBERS' REPORTS / CORRESPONDENCE / BOARD OPERATIONS / RECOGNITION

This is an opportunity for Board members to address activities, correspondence, and operations and to acknowledge or recognize specific programs, activities, or personnel.

- a. Board Operations
Discussion of formation of Election Committee for Board Elections. Clarification on process of contacting lawyers if Board members have questions. Best Practice discussion is that if a Board member has concerns they will contact the Board President and the Board president will discuss contacting the attorney with Executive Director. Question of a grant committee was brought up. Grant Committee was originally a parent committee, which reported to our Executive Director. Both school are combined into one committee. D2 has a grant committee. Board will Read Board Manual (on MediaFire) before the next meeting.
- b. Reports: Committees/Correspondence/Activities
Gladly attended Info Night and Open House. The board was informed that at D2 25 people attended for Middle School.
Discovery Experience Committee: Gladly will talk to Joan McCreary for more information.
Diversity Committee: Christiana reported that the diversity committee had delivered on lottery priorities, and is now looking to refocus efforts on other needs of under represented.
Finance Committee: Chris is working on creating committee.
- c. Board Calendar
Next Board Meeting moved to Tuesday, March 19. We will review Board Goals in the next couple months.
- d. Future Agenda Items
Elections, EdTec, Review and Approve an Audit Contract, review current mid-year ED goals during closed session.

VII. ADJOURN 7:59PM